

**ST. LEONARD'S CHURCH GLAPTHORN**  
**Minutes of Parochial Church Council Meeting held at The Dairy,**  
**Wednesday 7<sup>th</sup> November 2018**

<b>Present:</b>	
Stephen Webster	Patricia Newton
Jema Ball	Richard Stark
Brigitte Hilton	Sonya Moss
Charles Wide	

<b>1.</b>	<b>Stephen led opening prayers.</b> The meeting was chaired by Stephen.	
<b>2.</b>	<b>Apologies:</b> Sid Charlton, Ursula Wide, Philip Hilton, Tracey Kerr.	
<b>3.</b>	<b>Minutes of the PCC meeting dated 11<sup>th</sup> September 2018</b> were signed as approved by Stephen.	
<b>4.</b>	<b>Matters Arising:</b> There were none.	
<b>5.</b>	<p><b>Church Matters:</b></p> <ol style="list-style-type: none"> <li>1) Audio/Visual. Charles has sent the quotation from Hilltop to the DAC. Charles has informed Hilltop that at the present time we are not in a position to enter into a contract. Hilltop have confirmed that the quote already given will be held unless there are significant changes to prices charged by their suppliers. Charles is now waiting to hear from the DAC.</li> <li>2) Lighting. Charles reported on a very productive meeting with Benedict Cadbury, who will design a lighting plan and then project manage the work. He has been engaged, charging a fixed fee, the amount being agreed by the PCC previously. Benedict Cadbury will design a lighting system for our requirements. It was noted that external funding may be required to cover at least some of the cost of this, the AV system, and work recommended by the quinquennial report. Ursula has volunteered to lead this.</li> <li>3) Quinquennial. Charles reported that he has been in contact with Chris Grogan, a specialist builder, who has often done work for the Churches Conservation Trust. Charles has given him a copy of the latest Quinquennial Report and asked him to quote on matters that should be attended to this year. He noted that the work can be carried out in phases.</li> <li>4) Organ. The organ is being repaired by Malcolm Spink, a specialist who has worked on our organ for many years. The keyboard will be used by the organists until the repair is completed. There is money available in the bank account, specifically allocated for organ repairs. If more money is eventually required for these</li> </ol>	

	<p>repairs, Brigitte suggested a separate fund raising event for the organ. Brigitte undertook to request a schedule of work required on the organ every year, from Malcolm Spink.</p> <p>5) Tracey reported, by email, that she has completed the Health and Safety inspection, which was due in October, and she will update the report. There are no major issues.</p>	<b>BH</b>
<b>6.</b>	<p><b>Vicar's Report and Services:</b></p> <p>1) Stephen is encouraged by the increase in St. Leonard's congregation.</p> <p>2) Growth Action Plan. It is proposed that another Vision Day be held early next year, with a view to making a new plan. Stephen has contacted Roger Woods who now leads these events in the diocese. Stephen will arrange a date, possibly a Saturday in February.</p> <p>3) Ursula has made suggestions to the PCC about possible changes to the Holy Communion Service booklets. PCC members are requested to read Ursula's email and think about her suggestions, then forward any comments to her by 30<sup>th</sup> November, please. She will then forward these on to Stephen.</p> <p>4) Christmas Services:</p> <ul style="list-style-type: none"> <li>• 9<sup>th</sup> December – Christingle, 5pm.</li> <li>• 16<sup>th</sup> December – Carol Service, 5pm.</li> <li>• 23<sup>rd</sup> December – Matins, 9.15am, led by Charles.</li> <li>• 25<sup>th</sup> December – Christmas Day Family Communion, led by Jema. Jema will produce a service sheet for this.</li> <li>• 30<sup>th</sup> December – No service or Pilgrim Group in Glapthorn.</li> </ul>	<p><b>SW</b></p> <p><b>All PCC members</b></p> <p><b>JB</b></p>
<b>7.</b>	<p><b>Treasurer's Report:</b></p> <p>1) Richard reported that the electricity contract with Eon has been terminated and our new supplier is NPower. Charles thanked Richard for his work on this.</p> <p>2) Richard will produce a financial forecast for the next PCC meeting in January.</p>	
<b>8.</b>	<p><b>Safeguarding.</b> Nothing to report.</p>	
<b>9.</b>	<p><b>Deanery Synod Report:</b> Philip has already circulated his latest report, by email, to PCC members. (See attached).</p>	
<b>10.</b>	<p><b>Social Committee Report:</b> Nothing to report.</p>	
<b>11.</b>	<p><b>Any Other Business:</b></p> <p>1) Brigitte reported that Glapthorn church supporters who took part in the Historic Churches Cycle Ride in September raised £929.00. Half of this sum comes to Glapthorn Church. She will contact the cyclists to thank them on behalf of the PCC.</p> <p>2) There have been four visits to Glapthorn church by a U3A</p>	

	<p>Peterborough group. Philip or Charles have been giving talks on the building, which is followed by tea, sandwiches and cake. £6 per person is given to church funds. Stephen thanked Charles and Philip and also Brigitte for providing the teas.</p> <p>3) Brigitte informed the meeting that a revised Ancient and Modern hymn book has been published, which combines the present red hymn book and Junior Praise. Brigitte undertook to get quotes and this is to be discussed at the next PCC meeting.</p> <p>4) Brigitte reported that the organ stool is too high for some organists. She undertook to research adjustable stools.</p> <p>5) Sonya reported that she has found a new recipient for the foreign currency that she collects. £179.53 has been received in exchange for the currency.</p> <p>6) 100 Club. Sonya reported that the new 100 Club year begins in December. There is only one unused number available.</p> <p>7) The wardens will arrange for the electrical system to be tested.</p>	<p><b>BH/PN</b></p> <p><b>BH</b></p> <p><b>CW/BH</b></p>
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**Date of next meeting: Thursday, 31<sup>st</sup> January 2019.**

Stephen closed the meeting with prayer.