

**ST. LEONARD'S CHURCH GLAPTHORN**  
**Minutes of Annual Vestry Meeting**  
**Thursday 14<sup>th</sup> April 2016**

<b>Present:</b>	
Rev Stephen Webster	Charles Wide (Churchwarden)
Pauline Davidson (Churchwarden)	Sid Charlton (Chairman)
Ursula Wide	Penny Reading
Patricia Newton (Secretary)	Tracey Kerr
Brigitte Hilton	Mike Newton
Sonya Moss	Ian Davidson (Treasurer)
Rev Jema Ball	Philip Hilton
Rev Lynda Davies	

**Apologies:** Lynn Buckley, Maureen Gent, Bernard Reading.

<b>1.</b>	<b>The Chairman welcomed everyone to the meeting.</b> Opening Prayers were led by Rev Stephen Webster.	
<b>2</b>	<b>Minutes of the AVM dated 16<sup>th</sup> April 2015.</b> After the following amendments, all agreed they were a true record, approval was proposed by Brigitte, seconded by Mike Newton. Stephen signed and dated the Minutes.	
<b>3</b>	<b>Matters Arising:</b> <ol style="list-style-type: none"> <li>1. It was noted that Rev Jema Ball was licensed on 6<sup>th</sup> September 2015, not the 16<sup>th</sup> as written in the Minutes.</li> <li>2. Pauline Davidson was elected as Churchwarden in 2008, so has held the post for eight years, not six, as written in the Minutes.</li> </ol>	
<b>4</b>	<b>Vicar's Report:</b> <ol style="list-style-type: none"> <li>1. Stephen reported that there was a lot to celebrate in the life of St. Leonard's during the previous year.</li> <li>2. The new toilet and kitchen facilities were officially opened on 25<sup>th</sup> June.</li> <li>3. There have been some very successful services held, in particular Stephen mentioned the Mothering Sunday service and the Christingle as well as others.</li> <li>4. Rev Jema Ball joined the clerical team.</li> <li>5. Rev Lynda Davies was appointed a Governor of Glapthorn School.</li> <li>6. In February, Rev Miles Baker came to Glapthorn to lead us in our Vision Day, identifying the challenges to be overcome in the next five years and the instigation of a Growth Action Plan. Stephen summarised the plan – see attached.</li> <li>7. Stephen thanked Pauline for all her work over the eight years she has been a Churchwarden. He also thanked the other Warden, Charles, He thanked Brigitte Hilton for agreeing to become the</li> </ol>	

	<p>new Churchwarden following Pauline's retirement.</p> <p>Questions to Stephen: Ursula asked that the Growth Action Plan be included in the Agenda for the next PCC meeting.</p>	
<b>5</b>	<p><b>Churchwardens' Report (given by Charles):</b> See attached report.</p> <ul style="list-style-type: none"> <li>• Charles outlined the solid foundations of church life in Glapthorn, particularly mentioning the facilities, organisation and the commitment of a large number of people.</li> <li>• Charles particularly mentioned, and gave thanks, for the vast amount of hard work done by Pauline during her eight years as Churchwarden.</li> </ul>	
<b>6</b>	<p><b>Annual Accounts:</b> Given by the Treasurer, Ian Davidson: See attached Report.</p> <ul style="list-style-type: none"> <li>• The Accounts have not been officially audited but have been examined and signed off by Bob Brewer. Ian thanked Bob for doing this.</li> <li>• The year 2015/16 shows a surplus of income over expenditure of £6,550.27. Total funds at 31 December 2015 amounted to £25,393.25.</li> <li>• The surplus has been achieved largely by a one-off recovery of VAT charged on the re-ordering work carried out in the church in 2014.</li> <li>• Tax on Gift Aid payments has been recovered from HMRC for the year 2013/14. Gift Aid tax for 2014/15 and 2015/16 will be recovered by the end of the 2016 financial year.</li> <li>• Ian thanked Sonya Moss for her work with the 100 Club, which is a major financial contributor.</li> <li>• Ian thanked Mike Newton, Gift Aid Officer.</li> </ul>	
<b>7</b>	<p><b>School Report (given by Lynda on behalf of Head Teacher, Katherine Towns):</b> See attached report.</p>	
<b>8</b>	<p><b>Fund Raising Committee Report (given by Ursula):</b> See attached report.</p>	
<b>9</b>	<p><b>Election of Churchwardens:</b></p> <ul style="list-style-type: none"> <li>• One nomination for the vacant post of Churchwarden has been received – Brigitte Hilton. Brigitte was duly elected.</li> <li>• Charles Wide agrees to stand again. He was also duly elected.</li> </ul>	
<b>10</b>	<p><b>Election of PCC members:</b></p> <ul style="list-style-type: none"> <li>• Pauline Davidson resigned as a PCC member.</li> <li>• Penny Reading resigned as a PCC member.</li> <li>• No new members are proposed.</li> </ul>	

<b>11</b>	<b>Election of PCC Officers:</b> <ul style="list-style-type: none"> <li>• Lay Chair – Sid Charlton, duly elected.</li> <li>• Secretary – Patricia Newton, duly elected.</li> <li>• Treasurer - Ian Davidson, duly elected.</li> <li>• Gift Aid Officer – Mike Newton, duly elected.</li> </ul>	
<b>12</b>	<b>Deanery Synod:</b> <ul style="list-style-type: none"> <li>• Philip Hilton agrees to remain our Deanery Synod representative.</li> </ul>	
<b>13</b>	<b>Electoral Roll:</b> <ul style="list-style-type: none"> <li>• Brigitte Hilton reported that there are now 31 names on the Electoral Roll.</li> </ul>	
<b>14</b>	<b>Any Other Business:</b> <ul style="list-style-type: none"> <li>• The Quinquennial Inspection has been carried out. Ian will report to the PCC at the next PCC meeting.</li> </ul>	
<b>15</b>	<b>Date of 2017 AVM:</b> To be advised. Stephen closed the meeting with prayer.	