

**ST. LEONARD'S CHURCH GLAPTHORN**  
**Minutes of Parochial Church Council Meeting held at Windy Ridge**  
**Thursday 5<sup>th</sup> November 2015**

<b>Present:</b>	Tracey Kerr
Sid Charlton (Chair)	Penny Reading
Stephen Webster	Patricia Newton (Secretary)
Jema Ball	Sonya Moss
Pauline Davidson (warden)	Brigitte Hilton
Charles Wide (warden)	Ian Davidson (Treasurer)
Ursula Wide	Philip Hilton (Deanery Synod Rep)

<b>1.</b>	<b>Stephen led opening Prayers.</b>	
<b>2.</b>	<b>Apologies:</b> Lynda Davies, Lynn Buckley	
<b>3.</b>	<b>Minutes of the PCC Meeting dated 15<sup>th</sup> June 2015 and Notes on the Vision Day Meeting of 3<sup>rd</sup> September 2015</b> were signed as approved by Sid, having previously been approved by all members by email.	
<b>4.</b>	<b>Matters Arising:</b> <ul style="list-style-type: none"> <li>• <b>Vision Day.</b> Stephen reported that Miles Baker will visit Glapthorn on Saturday, 13<sup>th</sup> February 2016 to lead the discussion. The venue will be the Village Hall. Benefield PCC have been invited to attend. All those registered on the Glapthorn Church Electoral Roll will be invited to attend the meeting. Individual invitations will be sent out. A sub- committee will have prior discussions about the agenda for the day and proposed timings - Pauline to organise.</li> <li>• <b>Appointment of Architect.</b> Jerry Lander has now accepted this appointment.</li> </ul>	PD
<b>5.</b>	<b>Vicar's Report and Services:</b> <ul style="list-style-type: none"> <li>• There are two new lay readers in training in the benefice, Alan McMurdo and Peter Taylor.</li> <li>• Due to an extra morning service in St. Peter's, our 3<sup>rd</sup> Sunday Holy Communion service presently is a problem finding clergy to take the service. The wider team ministry, that is the lay readers, may be required, so a different service may be required. This will be part of the discussion on Vision Day. The curate, Lynda, will be looking for another job in the new year and there is no guarantee that the Oundle benefice will get another curate to replace her. However, Stephen thinks that the benefice offers very good training for curates. Future planning is just for a vicar and associate vicar.</li> <li>• Parish Share. The formula for assessing this is changing after a vote at the Diocesan Synod. In future Parish Share will be assessed on the cost of ministry, not - as in the past - on the number of people on the electoral roll. Stephen does not think this new method will make much difference to the amount Glapthorn has to pay.</li> <li>• Christingle. This will be held on 6<sup>th</sup> December at 4pm. Pauline has emailed the school but not yet had a response. Pauline will produce a Christmas card for the village, detailing all the Christmas services, which will go out before the Christingle. Tracey and Pauline will discuss promoting this service to the wider village, not just the school.</li> </ul>	PD PD/TK

	<ul style="list-style-type: none"> <li>• Carol Service. 20<sup>th</sup> December at 5pm.</li> <li>• Stephen will arrange Good Friday (6.00pm – to be taken by Charles Wide) and Ash Wednesday services.</li> </ul>	SW
6.	<p><b>Treasurer's Report:</b> Ian Davidson presented the attached report.</p> <ul style="list-style-type: none"> <li>• Funds available as at 1 November were £24,362.20 and to date PCC income for the year exceeds expenditure by £5,560.96</li> <li>• Glapthorn Church now has just three bank accounts: <ol style="list-style-type: none"> <li>1. Income</li> <li>2. Expenditure</li> <li>3. Dedicated funds for specific items.</li> </ol> Also the Chancel Fund is held by the Diocese.</li> <li>• Ian thanked Mike Newton (Gift Aid Officer) for his work with the income account.</li> <li>• Gift Aid. Ian and Mike Newton are making progress to reclaim around £6,000 in unpaid Gift Aid for the years 2013/14, and 2014/15 which has not yet been repaid by HMRC.</li> <li>• Penny asked Ian how the Parish Share is paid. Ian replied that there is a monthly direct debit.</li> <li>• Future expenditure – repairs to the south aisle roof, new lighting and a sound system. Outside funding should be available. Ian will liaise with the new architect about what needs to be done first. The next Quinquennial Review is due in 2016. Existing funds will cover all outstanding expenditure.</li> <li>• Agreed the lightning conductor must be repaired.</li> <li>• Stephen asked the meeting if we would be willing to help another parish with their Parish Share, as was done this year. Ian proposed acceptance, Brigitte seconded. (£500 agreed). All members agreed that this could be discussed in future if the need arose, but were in favour of the principle.</li> </ul>	ID
7.	<p><b>Deanery Synod Report:</b> Philip Hilton reported on a Growth and Stewardship meeting, held on 12<sup>th</sup> October. (See attached report). Philip went through the main points discussed at this meeting and will be distributing further literature to members.</p>	PH
8.	<p><b>Health and Safety Report:</b></p> <ul style="list-style-type: none"> <li>• Tracey Kerr (Health and Safety representative) informed the meeting: <ol style="list-style-type: none"> <li>1. The bird's nest in the porch has been removed.</li> <li>2. Exit signs have now been installed.</li> <li>3. Mike Willmore has repaired the gas bottles' cage. Pauline will ask him to mark the step between the chancel and the vestry.</li> <li>4. Tracey is in conversation with St. Peter's about Safeguarding Policy and ongoing safeguarding training.</li> </ol> </li> </ul>	PD TK
9.	<p><b>Social Committee Report:</b> Ursula reported:</p> <ul style="list-style-type: none"> <li>• She thanked Pauline and Ian for hosting the Strawberry Tea at their home in August. Despite the poor weather, £413 was raised.</li> <li>• Music in Quiet Places Concert. The MQP Director was very pleased with this successful concert and it is hoped that further MQP concerts will be held in Glapthorn church. Ian reported that the voluntary donations for refreshments covered the cost of the wine provided.</li> <li>• There will not be a Christmas Fair this year.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Corby Male Voice Choir will be performing in church on 26<sup>th</sup> February next year. To be discussed further at the next PCC meeting, including ticket prices. There will be 36 singers.</li> <li>• Ursula asked members to think about possible events we can hold next summer.</li> <li>• Harvest Festival on 25<sup>th</sup> October was very successful and all enjoyed the supper afterwards in the village hall.</li> </ul>	
<b>10.</b>	<p><b>Correspondence:</b> Tricia Newton reported that a form detailing those in training for Safeguarding had been returned to the Diocese.</p>	
<b>11.</b>	<p><b>Any Other Business:</b></p> <ul style="list-style-type: none"> <li>• Dorothy’s gift on her retirement as organist. Pauline thanked Brigitte for organising this. The cost of the gift will be provided by the organ fund. All agreed. Dorothy has sent a “thank you” note to the PCC.</li> <li>• Burials in the churchyard. Pauline reported that there was not much space left in the churchyard and Glapthorn residents would have priority. Future enquiries for burials would depend on this criteria. Ian has produced a graveyard plan and register of burials, which is in the church.</li> <li>• Harvest Festival Auction raised £296. Penny asked if this money could be sent to a charity helping the Syrian refugees. Members discussed options and it was decided to send this money to Save the Children Fund, specifying it be used for the refugees. Proposed by Penny, seconded by Pauline. All in favour.</li> <li>• New Churchwarden. Pauline will be standing down next April at the AVM. She will also be resigning from the PCC. Brigitte has agreed to be the new churchwarden. The committee expressed their thanks.</li> <li>• Penny will obtain a Christmas tree for the church.</li> <li>• An Agenda meeting will be held prior to the next PCC meeting.</li> </ul>	<p>ID</p> <p>ID</p> <p>PR SC/PD/ CW</p>

**Date of next PCC meeting: Tuesday 12<sup>th</sup> January 2016, 7.00 pm. At Church Cottage.**

Stephen closed the meeting with prayer.